

**Roby Park Primary School**

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**Headteacher: Mrs K Allen**

Monday 15th July 2024

**Year 6 Residential Trip to London**

**Monday 30th June – Wednesday 2nd July 2025**

**(2 night residential with 3 days activity)**

Dear Parents/Carers

We are excited to inform you we have arranged an incredible London experience for Y6’s residential for the coming academic year. This letter is to formalise the arrangements for our Year 6 Residential Trip to London in July 2025.

Whilst in London the children will enjoy attractions and experiences including:

* The London Eye
* Thames River Cruise
* Theatre Diner
* Lego Land Windsor
* Pizza Express
* West End Musical
* The Tower of London
* Buckingham Palace
* Downing Street

We are inviting you to a parents meeting where you can get all the information you need and have any questions you may have answered. **The meeting is scheduled for 2.30pm on Monday 15th July.**

Children will be travelling down to London on a coach and travel around the city on foot/coach. They will stay at YHA St Paul’s during their visit. You can check out the accommodation here: <https://www.yha.org.uk/hostel/yha-london-st-pauls>

The trip will be led by myself alongside Mrs Lyon, Miss Beggs, Mrs Tucker & Mrs Watts. Children will be allowed to take pocket money but they will be solely responsible for looking after their own cash/GoHenry cards. Children will not be allowed to bring their mobile phones as they will act as a distraction on this incredible trip.

The cost for the three day trip will be £300. The cost includes; travel, accommodation, excursions and all meals. We have created a 10-month payment plan consisting of 10 payments of £30.00. Payment plans will be available on Parent Pay from Monday 15th July 2024.

In previous years, school has been able to subsidise the residential trip with the financial support from a charity. We will know in the Autumn term if they are going to be providing any financial support. Should we receive such help, the number of trip instalments will be reduced. We will inform you of any changes should they arise.

In order for your child to attend the trip:

1. Please complete the reply slip overleaf to register your interest indicating the date you have paid your first deposit of £30.00. This must be paid by **Friday 6th September 2024**. No place will be secured without initial deposit payment and signed letter.
2. Instalments must be kept up to date.
3. Please complete and return the medical information and permission form by **Friday 20th June 2025.**

All places secured with a signed letter and deposit are expected to settle the full balance of the trip for children to attend as the school will not accept responsibility for any remaining balances. Should you change your mind, you must inform the school office at your earliest convenience incase there is the possibility of cancelling your child’s place on any excursions. If this is not possible, you are responsible for paying the balance. Outstanding balances are not the responsibility of the school. Any outstanding debts must be settled before any other trips or prom is paid for. Balances are non-refundable.

Can I remind all parents/carers that excellent attendance and conduct in school is essential if your child is going to participate in this trip.

Warmest regards,

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Mrs Kat Allen

Headteacher

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Child’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I give/do not give (please delete as appropriate) permission for my child to attend the residential trip to London.

I confirm that the deposit of £30.00 has been paid on Parent Pay on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

I understand and accept that by signing this letter and paying the deposit, it is my responsibility to pay the full outstanding balance prior to **Friday 30th May 2025.**

Should the full balance not be paid by this date, I understand that my child will not be able to go on the trip and I am still responsible for settling any outstanding balance.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (parent/carer)