



ROBY PARK  
PRIMARY SCHOOL

## Roby Park Primary School

Easton Road  
Huyton  
Knowsley  
L36 4NY  
Tel: 0151 477 8340

Website: [www.robyparkprimary.co.uk](http://www.robyparkprimary.co.uk)  
E-mail: [robypark@knowsley.gov.uk](mailto:robypark@knowsley.gov.uk)

Headteacher: Mrs K Allen

Date: Friday 19<sup>th</sup> June

Dear Parents/Carers,

### School Wider Reopening Information

I hope this letter finds you and your families well. I would like to provide you with information regarding the re-opening of the school to certain year groups. I understand the anxiety and frustration that many families are feeling. I hope this letter and the information within, serves as a useful update so you can make the best choice for your child or children.

As you are aware following the slight easing of the current 'lockdown' procedures, schools were asked by the Government to begin preparing for a partial return to school of children from the year groups Nursery, Reception, Year 1 and Year 6. We have had authorisation from the Local Authority for wider reopening to key year groups as of **Monday 22<sup>nd</sup> June. Nursery & Reception are able to return as of Monday 22<sup>nd</sup> June and we are planning for Y6 to return on 29<sup>th</sup> June.** Those families who have indicated they would like their child to return, have confirmed their child's place already.

If you have a child in one of the key year groups returning and you would like to enquire whether there is any capacity to return, please call the office. If there is no capacity, your child may have to go on to a waiting list. If you haven't had a conversation confirming your child's place, please do not turn up to school as you will be turned away.

As we are moving from a childcare offer to an educational offer, we would now like those children with places to attend every day. If your child does not attend and you do not inform us, you risk losing your place to a child on the waiting list.

### The School Day

The timings of the school day will be staggered to ensure we can maintain social distancing on arrival and exit from the school. The table below sets out the timings of the school day under the current circumstances.

| Bubble | Key Stage | Start Time | Finish Time | Entrance/Exit Point  |
|--------|-----------|------------|-------------|--|
| 1      | EYFS      | 8.45       | 3.00        | EYFS gate on corner of Western Ave                               |
| 2      | KS1       | 8.45       | 3.00        | Y1 gate on Western Ave<br>Enter via Y1/2 door                    |
| 3      | Y3/4      | 9.05       | 3.20        | Y1 gate on Western Ave – far fire escape<br>Enter via Y3/4 door  |
| 4      | Y5/6      | 9.05       | 3.20        | Y1 gate on Western Ave – near fire escape<br>Enter via Y5/6 door |
| 5      | Y5/6      | 9.15       | 3.30        | Y1 gate on Western Ave – near fire escape                        |



|   |     |      |      |   |
|---|-----|------|------|---|
|   |     |      |      | Enter via Y5/6 door                           |
| 6 | KS1 | 8.55 | 3.10 | Y1 gate on Western Ave<br>Enter via Y1/2 door |

Your child is in Bubble 1 / 2 / 3 / 4 / 5 / 6

### Drop off / Pick Up & Public Transport

As you can see from the timings of the day, we have staggered these to ensure social distancing can be maintained. We are asking all parents and carers when 'dropping off' and 'picking up' to remain **OUTSIDE** the school gates on Western Avenue or Easton Road (EYFS) and please adhere to the 2m Social Distancing. Staff members will walk to the gates to collect your child(ren). Please also ensure that only one parent/carer brings children to school and if possible, siblings not attending school are not brought to school.

Upon arrival students will be asked to line up (2m apart) and use the hand sanitizer once they enter the building. As each year group has their own area this will limit the amount of cross over during the school day.

If you are using public transport, please ensure you and your child are fully aware of the guidance for the use of public transport. You should only use public transport if you cannot drive, walk or cycle to school.

If you have children in different Year Groups attending school, but have different start and finish times, please drop them off for the earlier start time. All staff will be available in classrooms from 8.45am. In terms of picking up; siblings will need to leave together at the earlier finish time. Please let a member of staff know if you will be collecting children earlier than the designated collection time.

Please can I politely remind all parents and carers to observe the social distancing measures at all times and be patient with each other and staff as this is new for everyone. You should not gather outside the school gates after dropping off or picking up.

### Uniform

Students will **NOT** be expected to wear uniform. This decision has been taken to reduce the chance of infection from clothes and we appreciate that daily washing of uniform might not always be practical. Also, given the time of year, it would not be appropriate for parents to incur costs of purchasing additional uniform.

### Class Bubbles & Class Sizes

We have worked very closely as a school team and with external support from our Health and Safety consultants, Compliance Education. We are working on the premise of having 'bubbles.' This means that all children will be taught in bubbles, in groups of up to 6 children. These bubbles will have the same teacher and teaching assistants throughout the day / week as far as is reasonably practical. They will have their own classroom, table, toilet and equipment to ensure we reduce the risk of infection.

Bubbles will have their own designated area of the playground and they will be able to 'play / socialise' with members of their bubble only. Staff will take every reasonable step to ensure children are adhering to these bubbles and social distancing measures as much as possible but this cannot be guaranteed. Once allocated, these bubbles will not be changed as children will not be allowed to mix between groups.

Children may not be with their usual class teacher, as classes are split and groups of children and adults will have to remain with the same groups.

Key Worker and vulnerable children will continue to be supported as they are currently. However, where year groups are in school that correspond with keyworker children we will assign these to appropriate classes.

### Learning

I know you appreciate, this is a very complex and challenging situation for all concerned and it is only to be expected that learning will be different. Staff will provide a range of activities and learning to suit the needs of their groups. Children will have access to the remote learning materials which they will work through during the week. They will engage in learning activities from Power Maths and Literacy Counts, in line with our school curriculum.

The wider curriculum will focus predominantly on mental health and fitness and where appropriate early reading and phonics. There will be a daily circle time in all classes - a great opportunity to develop speaking and listening. PSHE and PE will occur weekly.



Outdoor learning will safely take place as much as possible, weather permitting. All bubbles have their own allocated outdoor space and time, which can be used for as much as the individual teacher sees fit.

We will provide each pupil with their own pack of equipment, which should not be shared with any other pupils; staff will reinforce this with children at regular intervals. Learning materials, including reading books that are used in school, will not be sent home with children during this time.

### **Toilet Facilities**

We have planned carefully to ensure each bubble has access to their own toilet area – please note during this time all toilets will be unisex but only one child will be permitted to use the toilet at any one time. There will be soap, hot running water and electric hand dryers available outside all toilets and students will be encouraged to wash their hands regularly.

Hand sanitisers have been installed on all entrance and exit points for children and adults to sanitise their hands on entry/exit.

### **Signage**

We will increase the signage around the school to remind all children to wash their hands regularly and this will be built into the day for children. We will ensure that we demarcate appropriate posters to encourage distancing.

### **Lunch, Break Time & Food and Drink**

A packed lunch will be provided for children, who are in school. This will be brought by a midday assistant to their classroom to ensure that we limit infection by keeping multiple children from entering the dining hall. Lunch will be eaten in the bubbles or outside, weather permitting. Those students entitled to a Universal and Free School Meal will receive these free of charge. Those families that usually pay for school meals will pay in the usual way by adding funds to their parent pay before the school week.

You may wish to send your child(ren) with their own packed lunch. Please advise them that this should not be shared with anyone. Children will keep their packed lunch under their desk in their bubble. It is also advisable that children bring in their own drinks bottle (clearly labelled and filled with water). Please put packed lunches into plastic bags that can be thrown away after the children have eaten.

### **Support for students with SEND**

We will work with families and children to provide the best possible support for children with SEND and make reasonable adjustments as necessary to ensure the safety of children and staff. Should any parents and carers wish to discuss this in detail please contact Mrs Lyon at school.

### **Cleaning Considerations & Movement around the site**

We have worked very closely with our cleaning provider to ensure regular cleaning has and will take place as it has done so far. In addition to this, extra cleaning will take place throughout the day. We will ensure there is enough tissues, hand sanitiser and bins with closed lids in bubbles to keep everyone as safe as possible.

We have moved soft furnishings and certain toys out of classrooms; activities will be carefully planned to ensure regular cleaning of toys and books can be undertaken.

The doors in school will be 'wedged open' to ensure staff and pupils do not need to touch door handles and this will also allow for us to put in place a 'one way' system of movement around the school, if children are required to move away from their bubble for any reason.

### **Behaviour**

We will continue to follow our behaviour policy and ensure that our school rules are adhered to. Nevermore have our behaviour principles been more important. It is critical, as always, children co-operate with staff and follow instructions for the safety and well-being of everyone. Any behaviour that might put others in danger will not be tolerated and appropriate sanctions put in place.



### First Aid & Medication

Students that require first aid will still be able to access this and additional PPE will be provided to the designated first aiders. If your child takes regular medication, please let the staff know.

### Pastoral Support for Well-Being and Mental Health

We are aware of the importance of pastoral support for pupils and have planned in daily opportunities for children to talk about how they are feeling, to enable staff to intervene where necessary. It is important to recognise that while 'getting back to normal' is important and will be reassuring for many, some may struggle with this and we will consider how to support children back into school.

All children will have missed the routine of school, seeing their friends, and being supported by their teachers and other adults in the school. Therefore, we will provide opportunities for children to talk about their experiences of the past few weeks.

### Home Learning

Home learning for all other year groups will continue. All year groups will have access to weekly remote learning uploaded on to the school website and shared through our social media pages. This work is based on our long-term curriculum planning grids and covers a range of areas. Keep in touch with your child's teacher through the weekly telephone calls and if you have any queries, as always, please email [outofhours@robyparkprimary.co.uk](mailto:outofhours@robyparkprimary.co.uk).

BBC Bitesize has also launched online lessons that are specific to Year Groups and split into subjects. These can be found on <https://www.bbc.co.uk/bitesize>.

The Department for Education has also launched the Oak National Academy which is providing lessons specific to Year Groups and split into subjects. These can be found by visiting <https://www.thenational.academy/>

### Visitors and Guidance on accessing the school Reception Desk

There will be no parents and carers meetings on-site during this period and we will continue to limit the external visitors to the school during school hours.

Only one person at a time will be allowed into the main office and signage will ensure this is clear to visitors. We have a duty to protect our staff and I appreciate your co-operation in this matter. **Please note visitors or parents and carers will not be permitted to stand and wait in the 'foyer' at the main entrance.**

As always, we will continue to use our social media and website to communicate any updates with you. These are listed below:

**Website:** [www.robyparkprimary.co.uk](http://www.robyparkprimary.co.uk)

**Twitter:** @RobyParkSchool

**Facebook:** <https://www.facebook.com/RobyParkPrimarySchool>

I hope this letter has served as a clear indication of what we will endeavour to put in place as control measures to minimise risks but this will not mean that risks can be removed altogether. However it should be taken in to account that children who are classed as clinically vulnerable, due to pre-existing medical conditions, are not expected to return for the time being. Parents who decide not to send their child back to school until September will not receive any penalty or fine.

Two Code of Conducts and a Covid19 disclaimer have been included with this letter. Please read and discuss these with your children and sign and return them to school with your child.

Finally, I would once again like to take this opportunity to thank you wholeheartedly for your understanding and ongoing support in helping us to manage this unprecedented situation.



Yours faithfully,



Mrs Kat Allen  
Headteacher

