

Welcome to Roby Park Rainbow Club



Direct line: 0151 477 8341
(telephone will only be manned during Club hours)
Age of Admittance: 4-11 years

Opening Hours:

Rainbow Club is open from 3.00 p.m. to 5.45 p.m.,
Monday to Friday. The cost of each session is
£9.00 per child.

Based in the Community Room at
Roby Park Primary School
Easton Road
Huyton
Knowsley
L36 4NY
(School Office phone number: 0151 477 8340)



Reservations/Payments:

The club runs on an advance booking system.

- Bookings are required with full payment on the Friday of the preceding week (excluding school holidays when the deadline will be moved to the first day after the holidays).
- Failure to give enough notice (24 hours) of non-attendance will still incur a charge.
- Should your child fail to attend due to sickness a credit will be given.
- Bookings will be taken on the day (subject to availability) but will incur an addition charge of 50p.
- An annual review of charges will take place in the September of each year.

Illness:

In the event of your child falling ill at Club, you or the nominated person will be contacted. In the unlikely event that contact cannot be made, we will use our judgement in assessing whether your child requires hospital treatment. With respect to this we request parents to sign a consent form to allow for treatment to commence at hospital without parents being present.

Medication:

Should your child require medication during Rainbow Club, please call at the School Office in advance to complete the necessary paperwork.

Collection:

For the safety of the child, we must insist that we are notified in advance if any other person than the one specified on your registration form is collecting your child from Rainbow Club. If we have not received prior notice, then we will not allow the child to leave without first telephoning for your consent.

Discipline:

We do not under any circumstances carry out physical punishment. Our policy, should the need arise for a child to be disciplined, is that they will have the wrong explained to them; they will be requested to apologise, and then have a quiet calming period sat at the table work area.

Complaints:

Should you have a complaint or concern, we would request that you report it to Mrs Johnston, the club supervisor. Our aim is to deal with all matters arising professionally and without delay, investigate fully and take appropriate remedial action. Our corrective endeavours will be reported back to you as soon as possible.

I hereby accept the terms and conditions of Roby Park Rainbow Club

Signed by Parent / Carer:
(Delete as appropriate)

.....

Date:.....



Roby Park Rainbow Club

Emergency Treatment Consent Form

I hereby give my permission for a member of Roby Park Rainbow Club to act on my behalf and to authorise emergency treatment of my child in my absence.

Parent's signature:

Date:.....

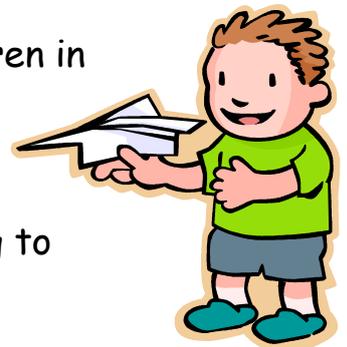
Please indicate breakfast Rainbow Club Sessions required

	Monday	Tuesday	Wednesday	Thursday	Friday

Playwork Principles



1. All children need to play; it is a biological, psychological and social necessity. Play is essential for the healthy development of the child and the wider community.
2. Play should be freely chosen. Children should decide how and where they play, why they're playing and what happens in their play.
3. Playworkers should facilitate play, helping children to make their own decisions, and giving them control of their play. This should form the basis of all playwork training.
4. For playworkers, the process of play is the most important thing, and we support and promote play in all areas of our work.
5. The role of the playworker is to support all children in creating spaces in which they can play.
6. Playworkers use their knowledge of the play process, and reflective practice, when responding to children's play.
7. Playworkers are aware of the impact their presence has on the play space, and the impact of children and their play on the playworker.



8. Playworkers understand that it is important not to interrupt the play process unnecessarily. Intervention must balance risk with the benefit and well-being of the child.



Rainbow Club Registration Form

Details of Child

Surname:
Forename(s):
Date of Birth:
Home Address:
.....
Postcode:
Home Telephone:

Details of Mother (or Carer) Parental responsibility YES /NO

Mrs, Miss or Ms:
Surname:
Forename:
Home Address:
Home Telephone:
Mobile phone:
Work phone:

Details of Father (or Carer) Parental responsibility YES/NO

Surname:
Forename:
Home Address:
Home Telephone:
Mobile phone:
Work phone:

In case of an emergency and you cannot be contacted at the above address or telephone number, please give details of two alternative contacts.

1. Name:
Address:
Postcode:
Relationship to Child:
Telephone:
Mobile phone:

2. Name:
Address:
Postcode:
Relationship to Child:

Telephone: -----

Mobile phone: -----

Any known allergies?

Any health issues?

Any medication taken regularly?

Does your child have an inhaler for asthma?

Any special dietary requirements?



Rainbow Club

Permission to apply sunscreen

Children love to play outside in the sun, but sunburn in childhood increases the risk of developing skin cancer in later life.

Children's skin is delicate but you can protect their skin by:

- Avoiding the midday sun (between 11am and 3pm)
- Playing in the shade
- Wearing a hat that covers the ears and neck
- Covering up with a T-shirt and wear sunglasses that have UV filters
- Using a minimum of SPF15 sunscreen on exposed skin. Apply sunscreen liberally and reapply regularly.

Rainbow Club is concerned about protecting your child from sunburn and skin damage. Please provide a suitable hat, such as a legionnaires hat or sunhat. On sunny days apply sunscreen to any exposed parts.

With your consent we will also help your child apply sunscreen when necessary. Please complete and return the consent form below.

Permission to apply sunscreen

Child's Name:

I am happy for my child to have sunscreen applied at the Out of School Club and I will provide a bottle of sunscreen labelled with my child's name for use at the club.

Signed: Date:

This consent will remain valid whilst your child is in the care of this club.



Rainbow Club

Photograph Permission Form

The use of photographs is an important developmental tool which is widely used in play and educational settings for recording, sharing and displaying activities that your children have undertaken. At Rainbow Club we take the issue of child protection very seriously and we would never knowingly publish an image of your child without your consent.

As the parent or carer of the child named below, I grant permission for images of my son or daughter to be used for the following purposes:

- Electronic and printed information, displays and exhibitions at the Club
- Website for Club
- Twitter
- Promotional material for the Club
- To accompany staff or student coursework
- Observation and assessment
- Club records of my child
- Local newspaper or magazine
- Other

I understand that personal details or names of any child in a photograph will never be given in such a way that would allow them to be individually identified.

I understand that this image will NOT be used for anything which may be viewed as negative in tone or that may cause offence, embarrassment or distress for the child or their parent or carer.

I understand that there will be no payment for my child's participation.

Child's name:	Parent/carer's name:
Date:	Parent/carer's signature: